

MIDDLE WESTERN PROVINCE

ACHIEVEMENT AWARDS GUIDELINES

I. ELIGIBILITY

A. Individual Awards

1. The nominee submitted (or applicant) must be in good standing and financial with the local Chapter, the Middle Western Province and Grand Chapter at the time of filing of the petition.
2. Undergraduate Chapter nominees (or applicants) must also be in good standing with their college or university.

B. Chapter Awards

1. The **Undergraduate Chapter** must have at least seven (7) members who are in good standing with their college or university and in good standing and financial with the local Chapter, the Middle Western Province and Grand Chapter at the time of filing of the petition.
2. The **Alumni Chapter** must have at least ten (10) members who are in good standing and financial with the local Chapter, the Middle Western Province and Grand Chapter at the time of filing of the petition.
3. The **Undergraduate Chapter** must be in good standing with the college or university on whose campus it is located.
4. The Undergraduate and Alumni Chapters must be in good standing with the Middle Western Province and Grand Chapter.
5. All petitions for awards must be received by the Achievement Awards Committee Chairman **no later than four (4) weeks before the opening date of the Province Council Meeting** at which the award will be presented.
6. **Five (5)** copies of the petition must be submitted to the Awards Chairman.

II. AWARDS DESCRIPTION

- A. **STEPHEN B. ALEXANDER ACHIEVEMENT AWARD** - Most Outstanding **Undergraduate** member.
- B. **PERCY H. LEE ACHIEVEMENT AWARD** - Most Outstanding **Alumni** member.
- C. **BERT V. WADKINS ACHIEVEMENT AWARD** - One award presented to the Most Outstanding **Undergraduate** Chapter in each of the following categories: small, 7-12 members; medium, 13-20 members; and large, 21 and more members.
- D. **C. FELTON GAYLES ACHIEVEMENT AWARD** - One award presented to the Most Outstanding **Alumni** Chapter in each of the following categories: small, 10-30 members; medium, 31-70 members; and large, 71 and more members.
- E. **ART S. WILLIAMS AWARD** - The Province Polemarch's Outstanding Service Award.
- F. **N. WEBSTER MOORE HISTORY AWARD** - Administered by the History Committee, chaired by the Province Historian. One award presented to an alumni member, and one to an undergraduate member in each of several categories.
- G. **CHARLES W. MORGAN, III LIFETIME ACHIEVEMENT AWARD** - Not more than five nominees from the Achievement Committee may be submitted to the Province Board of Directors for final approval.

MIDDLE WESTERN PROVINCE

AWARD GUIDELINES - C. FELTON GAYLES ACHIEVEMENT AWARD - ALUMNI CHAPTER

Areas to be judged: Each area will be awarded points as indicated to the right of the category. Applications should show the following - - -

The extent to which:

	<u>POINTS</u>
1. Chapter goals and objectives are developed and are a regular part of the Chapter's management planning.	10
2. The Chapter's budget is consistent with the goals and objectives.	5
3. An effective and viable Chapter Guide Right Program is ongoing.	15
4. The Chapter provides planned and well articulated support to Undergraduate Chapters.	15
5. National and Province programs of Kappa Alpha Psi are supported as an ongoing part of the Chapter's activities.	20
6. Extra meritorious involvement with the community occurs and contributions to charitable and non- profit organizations are made.	20
7. An effective and viable reclamation and retention program exists.	10
8. Chapter members hold appointive offices and/or elective positions within the Province or at the Grand Chapter level.	5
TOTAL POINTS	<u>100</u>

NOTE: Consideration will be given for activities occurring from PROVINCE COUNCIL meeting to PROVINCE COUNCIL meeting.

MIDDLE WESTERN PROVINCE

C. FELTON GAYLES ACHIEVEMENT AWARD PETITION

Most Outstanding Alumni Chapter

Please TYPE all responses!

Date: _____

To: _____, Awards Committee Chairman

Address City/State Zip Code

From: _____, Polemarch, _____ Chapter

College/University

Address City/State Zip Code

Chapter Membership: _____
(List Actual Number) Small (10 - 30) Medium (31 - 70) Large (71 & more)

SIGNATURES:

Polemarch: _____
Name (Please type) Signature

Keeper of Records: _____
Name (Please type) Signature

MIDDLE WESTERN PROVINCE

C. FELTON GAYLES ACHIEVEMENT AWARD NOMINATION FORM

Most Outstanding Alumni Chapter

Chapter Name: _____ Date: _____

Please describe each area as briefly and succinctly as possible. Responses should be typed and confined to the space allowed.

1. Does the Chapter have a well articulated management plan? 10 points
State the goals and objectives of the Chapter for the previous year and the results:

C. FELTON GAYLES ACHIEVEMENT AWARD NOMINATION FORM

1. Briefly discuss the Chapter's budget: it's development, source(s) of funds, distribution of resources and relationship to goals stated above. 5 points

3. Describe the Chapter's Guide Right Program. 15 points

C. FELTON GAYLES ACHIEVEMENT AWARD NOMINATION FORM

4. Does the Chapter sponsor an Undergraduate Chapter? If so, name the Chapter(s) 15 points
and give a description of the Chapter's interaction with the Undergraduate
Chapter(s). What budgetary support is given? Attach to this nomination form a
letter of support from the Undergraduate Chapter(s).

5. Describe the Chapter's level of involvement with programs or goals 20 points
announced by the Grand Chapter and/or Province Council.

C. FELTON GAYLES ACHIEVEMENT AWARD NOMINATION FORM

6. Describe the Chapter's involvement within the community. 20 points
Identify activities under the following headings:

A. Political Action:

B. Social Action:

C. Scholarship Support:

D. Community Service:

E. Contributions to charitable and non-profit organizations:

C. FELTON GAYLES ACHIEVEMENT AWARD NOMINATION FORM

7. Describe the Chapter's reclamation and retention efforts. 10 points

8. Do the members of the Chapter hold eve or appointive offices or committee memberships at the Province or National levels? Name the Brothers and their involvement: 20 points

Please attach documents, newspaper clippings, programs and pictures to support descriptions of activities listed above.