

# MIDDLE WESTERN PROVINCE

## ACHIEVEMENT AWARDS GUIDELINES

### I. ELIGIBILITY

#### A. Individual Awards

1. The nominee submitted (or applicant) must be in good standing and financial with the local Chapter, the Middle Western Province and Grand Chapter at the time of filing of the petition.
2. Undergraduate Chapter nominees (or applicants) must also be in good standing with their college or university.

#### B. Chapter Awards

1. The **Undergraduate Chapter** must have at least seven (7) members who are in good standing with their college or university and in good standing and financial with the local Chapter, the Middle Western Province and Grand Chapter at the time of filing of the petition.
2. The **Alumni Chapter** must have at least ten (10) members who are in good standing and financial with the local Chapter, the Middle Western Province and Grand Chapter at the time of filing of the petition.
3. The **Undergraduate Chapter** must be in good standing with the college or university on whose campus it is located.
4. The Undergraduate and Alumni Chapters must be in good standing with the Middle Western Province and Grand Chapter.
5. All petitions for awards must be received by the Achievement Awards Committee Chairman **no later than four (4) weeks before the opening date of the Province Council Meeting** at which the award will be presented.
6. **Five (5)** copies of the petition must be submitted to the Awards Chairman.

### II. AWARDS DESCRIPTION

- A. **STEPHEN B. ALEXANDER ACHIEVEMENT AWARD** - Most Outstanding **Undergraduate** member.
- B. **PERCY H. LEE ACHIEVEMENT AWARD** - Most Outstanding **Alumni** member.
- C. **BERT V. WADKINS ACHIEVEMENT AWARD** - One award presented to the Most Outstanding **Undergraduate** Chapter in each of the following categories: small, 7-12 members; medium, 13-20 members; and large, 21 and more members.
- D. **C. FELTON GAYLES ACHIEVEMENT AWARD** - One award presented to the Most Outstanding **Alumni** Chapter in each of the following categories: small, 10-30 members; medium, 31-70 members; and large, 71 and more members.
- E. **ART S. WILLIAMS AWARD** - The Province Polemarch's Outstanding Service Award.
- F. **N. WEBSTER MOORE HISTORY AWARD** - Administered by the History Committee, chaired by the Province Historian. One award presented to an alumni member, and one to an undergraduate member in each of several categories.
- G. **CHARLES W. MORGAN, III LIFETIME ACHIEVEMENT AWARD** - Not more than five nominees from the Achievement Committee may be submitted to the Province Board of Directors for final approval.

# MIDDLE WESTERN PROVINCE

## AWARD GUIDELINES - BERT V. WADKINS ACHIEVEMENT AWARD - UNDERGRADUATE CHAPTER

Areas to be judged: Each area will be awarded points as indicated to the right of the category. Applications should show the following - - -

The extent to which:

	<u>POINTS</u>
1. Chapter goals and objectives are developed and are a regular part of the Chapter's management planning.	10
2. The Chapter's budget is consistent with the goals and objectives.	5
3. An effective and viable Chapter Guide Right Program is ongoing.	15
4. An effective and viable Chapter Membership Intake Program exists (Attach copy of most recent program and activities)	15
5. National and Province programs of Kappa Alpha Psi are supported as an ongoing part of the Chapter's activities.	20
6. Extra meritorious service to the campus community and the external civic community occurs	20
7. There is involvement in campus leadership and academic achievement of members..	10
8. Chapter members hold appointive offices and/or elective positions within the Province or at the Grand Chapter level.	5
TOTAL POINTS	<u>100</u>

NOTE: Consideration will be given for activities occurring from PROVINCE COUNCIL meeting to PROVINCE COUNCIL meeting.

# MIDDLE WESTERN PROVINCE

## AWARD GUIDELINES - C. FELTON GAYLES ACHIEVEMENT AWARD - ALUMNI CHAPTER

Areas to be judged: Each area will be awarded points as indicated to the right of the category. Applications should show the following - - -

The extent to which:

	<u>POINTS</u>
1. Chapter goals and objectives are developed and are a regular part of the Chapter's management planning.	10
2. The Chapter's budget is consistent with the goals and objectives.	5
3. An effective and viable Chapter Guide Right Program is ongoing.	15
4. The Chapter provides planned and well articulated support to Undergraduate Chapters.	15
5. National and Province programs of Kappa Alpha Psi are supported as an ongoing part of the Chapter's activities.	20
6. Extra meritorious involvement with the community occurs and contributions to charitable and non- profit organizations are made.	20
7. An effective and viable reclamation and retention program exists.	10
8. Chapter members hold appointive offices and/or elective positions within the Province or at the Grand Chapter level.	5
TOTAL POINTS	<u>100</u>

NOTE: Consideration will be given for activities occurring from PROVINCE COUNCIL meeting to PROVINCE COUNCIL meeting.

# MIDDLE WESTERN PROVINCE

## STEPHEN B. ALEXANDER ACHIEVEMENT AWARD PETITION

### Most Outstanding Undergraduate Brother

*Please TYPE all responses!*

Date: \_\_\_\_\_

To: \_\_\_\_\_, Awards Committee Chairman

\_\_\_\_\_  
Address City/State Zip Code

From: \_\_\_\_\_, Polemarch, \_\_\_\_\_ Chapter

\_\_\_\_\_  
College/University

\_\_\_\_\_  
Address City/State Zip Code

Nominee's Name \_\_\_\_\_

\_\_\_\_\_  
Address City/State Zip Code

### **SIGNATURES:**

*Polemarch:* \_\_\_\_\_  
Name (Please type) Signature

*Keeper of Records:* \_\_\_\_\_  
Name (Please type) Signature

*Advisor:* \_\_\_\_\_  
Name (Please type) Signature

**STEPHEN B. ALEXANDER ACHIEVEMENT AWARD NOMINATION FORM**

**A. ELIGIBILITY**

I. Nominee's Fraternity Membership

\_\_\_\_\_ (Nominee's Name)

Date of Initiation \_\_\_\_\_ Initiated At \_\_\_\_\_

Grand Chapter Dues and Assessments paid through Date \_\_\_\_\_  
Month and Year

Current Active Chapter Dues and Assessments Paid Date \_\_\_\_\_

Any delinquent pledge or loans \_\_\_ Yes \_\_\_ No

Under current Chapter suspension \_\_\_ Yes \_\_\_ No

\_\_\_\_\_  
Chapter Keeper of Records & Exchequer

II. Nominee's standing with his Chapter:

Satisfactory \_\_\_ Yes \_\_\_ No If "No," explain.

\_\_\_\_\_  
Chapter Polemarch

\_\_\_\_\_  
Chapter Keeper of Records

III. Nominee's standing with his college or university:

Grade Point Average \_\_\_\_\_ Classification \_\_\_\_\_

Under current disciplinary action \_\_\_ Yes \_\_\_ No If "Yes," Explain.

\_\_\_\_\_  
College or University Official

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

IV. Briefly state an estimate of the Nominee's character held by the campus community and its possible effect upon Fraternity prestige. *Cite examples other than may be mentioned elsewhere in this petition which reflect the campus community estimate.*

V. State any contributions other than regular dues and assessments made by the Nominee to a Province or Active Chapter, either monetary or as personal performance in the Fraternity's interest, in addition to any constituting the primary basis for this petition.

**STEPHEN B. ALEXANDER ACHIEVEMENT AWARD NOMINATION FORM**

\_\_\_\_\_  
(Nominee's Name)

**B. QUALIFICATIONS**

I. The basis (*Please Check*) for this petition is:

\_\_\_ Extra meritorious contribution to the Fraternity's advancement.

\_\_\_ Contributions of *exceptional merit* to the community.

\_\_\_ Outstanding achievement in human endeavor.

\_\_\_ An outstanding act of courage or valor.

II. Outlined description of the Nominee's achievements, convincingly supported by exhibits that constitute the basis for this petition (*Use only one side of the paper*). Pages should be numbered sequentially BII-1, BII-2, and BII-3 at the top of each sheet and not more than three pages should be used.

Begin outline here:

# MIDDLE WESTERN PROVINCE

## PERCY H. LEE ACHIEVEMENT AWARD PETITION

### Most Outstanding Alumni Brother

*Please TYPE all responses!*

*Date:* \_\_\_\_\_

*To:* \_\_\_\_\_, Awards Committee Chairman

\_\_\_\_\_  
Address City/State Zip Code

*From:* \_\_\_\_\_, Polemarch, \_\_\_\_\_ Chapter

\_\_\_\_\_  
Address City/State Zip Code

*Nominee's Name* \_\_\_\_\_

\_\_\_\_\_  
Address City/State Zip Code

### **SIGNATURES:**

*Polemarch:* \_\_\_\_\_  
Name (Please type) Signature

*Keeper of Records:* \_\_\_\_\_  
Name (Please type) Signature

**PERCY H. LEE ACHIEVEMENT AWARD NOMINATION FORM**

\_\_\_\_\_  
(Nominee's Name)

**QUALIFICATIONS**

Outlined description of the Nominee's achievements. Additional pages may be used if necessary, along with exhibits that constitute the basis for this petition.

# MIDDLE WESTERN PROVINCE

## BERT V. WADKINS ACHIEVEMENT AWARD PETITION

### Most Outstanding Undergraduate Chapter

*Please TYPE all responses!*

Date: \_\_\_\_\_

To: \_\_\_\_\_, Awards Committee Chairman

\_\_\_\_\_  
Address City/State Zip Code

From: \_\_\_\_\_, Polemarch, \_\_\_\_\_ Chapter

\_\_\_\_\_  
College/University

\_\_\_\_\_  
Address City/State Zip Code

*Chapter Membership:* \_\_\_\_\_  
(List Actual Number)      Small (7 - 12)      Medium (13 - 20)      Large (21 & more)

### SIGNATURES:

*Polemarch:* \_\_\_\_\_  
Name (Please type)      Signature

*Keeper of Records:* \_\_\_\_\_  
Name (Please type)      Signature

*Advisor:* \_\_\_\_\_  
Name (Please type)      Signature

# MIDDLE WESTERN PROVINCE

## BERT V. WADKINS ACHIEVEMENT AWARD NOMINATION FORM

### Most Outstanding Undergraduate Chapter

Chapter Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please describe each area as briefly and accurately as possible. Responses should be typed. Additional pages may be added, if needed.

A. Scholarship (grade points, etc.) 12.5 points

B. Co-curricula Activities 12.5 points

**BERT V. WADKINS ACHIEVEMENT AWARD NOMINATION FORM**

C. Loyalty to local Chapter, Province and Grand Chapter

20.0 points

D. Civic accomplishments, rights and responsibilities

15.0 points

**BERT V. WADKINS ACHIEVEMENT AWARD NOMINATION FORM**

E. Ethical behavior based on a sense of moral and spiritual values

15.0 points

F. Intellectual accomplishments

20.0 points

**BERT V. WADKINS ACHIEVEMENT AWARD NOMINATION FORM**

G. Creative ability to the Fraternity, community and the nation

15.0 points

H. Demonstrated leadership, imagination and enthusiasm

15.0 points

# MIDDLE WESTERN PROVINCE

## C. FELTON GAYLES ACHIEVEMENT AWARD PETITION

### Most Outstanding Alumni Chapter

*Please TYPE all responses!*

Date: \_\_\_\_\_

To: \_\_\_\_\_, Awards Committee Chairman

\_\_\_\_\_  
Address City/State Zip Code

From: \_\_\_\_\_, Polemarch, \_\_\_\_\_ Chapter

\_\_\_\_\_  
College/University

\_\_\_\_\_  
Address City/State Zip Code

Chapter Membership: \_\_\_\_\_  
(List Actual Number) Small (10 - 30) Medium (31 - 70) Large (71 & more)

### SIGNATURES:

Polemarch: \_\_\_\_\_  
Name (Please type) Signature

Keeper of Records: \_\_\_\_\_  
Name (Please type) Signature

# MIDDLE WESTERN PROVINCE

## C. FELTON GAYLES ACHIEVEMENT AWARD NOMINATION FORM

### Most Outstanding Alumni Chapter

Chapter Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please describe each area as briefly and succinctly as possible. Responses should be typed and confined to the space allowed.

1. Does the Chapter have a well articulated management plan? 10 points  
State the goals and objectives of the Chapter for the previous year and the results:

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**C. FELTON GAYLES ACHIEVEMENT AWARD NOMINATION FORM**

1. Briefly discuss the Chapter's budget: it's development, source(s) of funds, distribution of resources and relationship to goals stated above. 5 points

3. Describe the Chapter's Guide Right Program. 15 points

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**C. FELTON GAYLES ACHIEVEMENT AWARD NOMINATION FORM**

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4. Does the Chapter sponsor an Undergraduate Chapter? If so, name the Chapter(s) 15 points  
and give a description of the Chapter's interaction with the Undergraduate  
Chapter(s). What budgetary support is given? Attach to this nomination form a  
letter of support from the Undergraduate Chapter(s).

5. Describe the Chapter's level of involvement with programs or goals 20 points  
announced by the Grand Chapter and/or Province Council.

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**C. FELTON GAYLES ACHIEVEMENT AWARD NOMINATION FORM**

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6. Describe the Chapter's involvement within the community. 20 points  
Identify activities under the following headings:

A. Political Action:

B. Social Action:

C. Scholarship Support:

D. Community Service:

E. Contributions to charitable and non-profit organizations:

**C. FELTON GAYLES ACHIEVEMENT AWARD NOMINATION FORM**

7. Describe the Chapter's reclamation and retention efforts. 10 points

8. Do the members of the Chapter hold eve or appointive offices or committee memberships at the Province or National levels? Name the Brothers and their involvement: 20 points

Please attach documents, newspaper clippings, programs and pictures to support descriptions of activities listed above.

# **MIDDLE WESTERN PROVINCE**

## **AWARD GUIDELINES - N. WEBSTER MOORE HISTORY AWARD**

Established by the Province Board of Directors on April 7, 1994, recipients are awarded for historical stories submitted that pertain to the Middle Western Province in one of four categories:

1. Chapter history
2. Unusual chapter personality
3. Outstanding event or era of a particular Chapter
4. Other subject matter of interest pertaining to the province

Stories should be typewritten and double-spaced, or computer generated in a type size not smaller than 12-point with 24-point leading, and should not exceed five letter-sized pages with not less than a one inch margin. Exhibits, photographs, etc. are welcome.

Undergraduate and alumni submissions are judged separately, with separate awards available in each category. Submissions must be sent to the Province Historian not later than four (4) weeks prior to the opening session of the Province Council Meeting at which the awards will be conferred.

# MIDDLE WESTERN PROVINCE

## AWARD GUIDELINES - CHARLES W. MORGAN, III LIFETIME ACHIEVEMENT AWARD

Established by the Province Board of Directors on February 1, 2002, the “Charles W. Morgan, III Lifetime Achievement Award” is named for our Province Keeper of Records & Exchequer and is available only to members of the Middle Western Province for meritorious achievement as described:

- 1) The “Charles W. Morgan Lifetime Achievement Award” shall consist of an appropriately designed medalion and a certificate of merit.
- 2) The Awards Committee shall administer the “Charles W. Morgan, III Lifetime Achievement Award.”
- 3) Only such persons shall be considered for the “Charles W. Morgan, III Lifetime Achievement Award” as are determined to be eligible for candidacy in accordance with the following standards -
  - (a) a candidate must be in good standing with the Middle Western Province, Grand Chapter, and his Alumni Chapter or Alumni Association.
  - (b) a candidate must have paid his Grand Chapter and Province dues over the current and immediately preceding four year period, and have attained a Middle Western Province 25 Year Pin.
  - (c) the achievement which is the basis for candidacy must be of outstanding merit; and the candidate should have manifested interest in the Middle Western Province and the Fraternity beyond the payment of dues & assessments.
  - (d) the achievement of the candidate shall be adequately and convincingly presented in strict accordance with the Province regulations and in support of one of the following standards -
    - \* meritorious participation in a promotion towards the advancement of the Fraternity, or the successful promotion of a financial drive for the Province;
    - \* effective supervision of an undergraduate chapter over a period of at least five successive years.
    - \* performance of a plus job of administering the duties of an office with judgment, initiative and resourcefulness, objectively measured in terms of actual results over a period of at least five successive years;
    - \* successful supervision of a program directly in the community interest and reflectively in the Fraternity interest over a period of five or more successive years, objectively measured in terms of actual results obtained;
- (e) The Achievement Committee shall thoroughly examine and investigate all petitions for the “Charles W. Morgan, III Lifetime Achievement Award” in accordance with this regulation and recommend not more than five candidates to receive the “Charles W. Morgan, III Lifetime Achievement Award” to the Province Board of Directors.
- (f) The successive majority affirmative vote of the achievement committee and the Province Board shall be required to grant the “Charles W. Morgan, III Lifetime Achievement Award.”
- (g) The Province Polemarch shall present the “Charles W. Morgan, III Lifetime Achievement Award” as a program feature of the Province Council Meeting following the date of determination.
- (h) Except as provided by Province regulations, information regarding current and intermediary voting in relation to the “Charles W. Morgan, III Lifetime Achievement Award” shall be treated as confidential.